



Charleston Passport Center Government Employees Dress Code



January 19, 2010


This dress code/office attire agreement for PPT/CPC is entered into pursuant to Article 12, Section 16(f)(i) of the Master Agreement between Passport Services and the National Federation of Federal Employees – Local 1998, effective July 20, 2009; hereafter referred to as the “Master Agreement.” This local agreement is subject to all provisions of the Master Agreement, in particular, Article 6, Section 9:

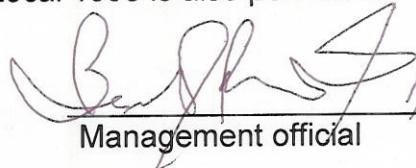
Bargaining unit employees will observe reasonable dress, appearance and grooming standards as determined locally. All attire standards will be conducive to a working environment that is safe, productive and non-disruptive and conveys a sense of service and professionalism to the public. All office attire policies shall provide for at least one day per week (e.g. “Casual Friday”) where less formal clothing may be worn, including wearing jeans and the elimination of neckties. Clothing bearing the logos or insignias of the Department of State, Passport Services, the regional office, the AFL-CIO, the IAMAW, NFFE, and/or Local 1998 is permitted. The Employer may propose that certain attire be required to enhance professional representation to the public.

Monday, Tuesday and Wednesday: All government employees shall adhere to Article 6, Section 9 of the Master Agreement in regard to proper dress and grooming standards. Office attire shall convey a sense of service and professionalism. Attire reflecting the logos of Department of State, Passport Services, the Regional office, AFL-CIO, IAMAW, NFFE or Local 1998 is permitted.

Thursday: The temporary practice of “casual dress Thursday” that has been in effect since 2009 shall continue. Clothing like that worn on casual Friday is permitted. If Management proposes to make changes in this policy, or to cancel the temporary practice, Management will notify the Union at least 15 days in advance.

Friday: Observed as “casual Friday” in accordance with the current Master Agreement and as outlined in Article 6 Section 9. Casual dress includes jeans and tennis shoes. Attire reflecting the logos of Department of State, Passport Services, the Regional office, AFL-CIO, IAMAW, NFFE or Local 1998 is also permitted.

 1/20/2010
Union official Date

 1/20/2010
Management official Date

 1/20/2010
Union official Date

Management official Date